

APPEL D'OFFRES-i - VIA « I-SOURCING »

No. 19-660712-A

Organisation and execution of Cleaning Services.

The EUROCONTROL Maastricht UAC is inviting tenders relating to the organisation and execution of Cleaning Services for and on the site of the Maastricht UAC – Horsterweg, 11 – 6199 AC Maastricht-Airport – The Netherlands – during an initial period of 3 (three) years, with possible extension by 1 (one) year up to an overall maximum running period of 7 (seven) years.:

EUROCONTROL

The European Organisation for the Safety of Air Navigation (EUROCONTROL) was founded in 1960 by six States. It now has 41 Member States. EUROCONTROL's mission is to harmonise and integrate air navigation services in Europe, aiming at the creation of a uniform air traffic management (ATM) system for civil and military Users, in order to achieve the safe, secure, orderly, expeditious and economic flow of traffic throughout Europe, while minimising adverse environmental impact.

Maastricht Upper Area Control Centre (MUAC)

The Maastricht Upper Area Control Centre (MUAC) is part of the EUROCONTROL Agency and is tasked with the provision of Air Traffic Control (ATC) services to general air traffic in the upper airspace over Belgium and Luxembourg, and to general and operational air traffic in the upper airspace over the Netherlands and the north-western part of Germany.

Maastricht UAC is looking for an external Contractor who is able to the organise and execute Cleaning Services for and on site of the Maastricht UAC.

European
Organisation for the
Safety of
Air Navigation

Organisation
européenne pour la
sécurité de la
navigation aérienne

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B- 1130 Bruxelles
Tel: +32.2.729.90.11
Fax:+32.2.729.90.44
Telex: 21173 EUROCC B

Who should tender:

Suppliers that are in position to offer and guarantee the services as described above.

Site visit:

A site visit will be organised on Thursday 9 January 2020, starting at 10h00. Attendance at the site visit is mandatory. ***Non-attendance will lead to exclusion from bidding.***

Closing date: 4 February 2020 at 15h00 CET (Local (Brussels) Time)

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Point of Contact:

If you wish to receive the call for tenders please see the "important notice" below and if you have any other related questions, please contact:

Mr R. BROERS– MAS/SSM/FIN/PROC
e-mail: roland.broers@eurocontrol.int
Tel. : ++31-(0)43-366.2451

And

Mrs C. SERVAES– MAS/SSM/FIN/PROC
e-mail: cathy.servaes@eurocontrol.int
Tel. : ++31-(0)43-366.1089

IMPORTANT NOTICE

The full i-call for tenders documentation is in electronic format (.pdf).

If you wish to obtain the i-call for tenders documentation please read and follow carefully the instructions below:

1. **If you are already registered in the EUROCONTROL Supplier Portal, please send an e-mail to the Point of Contact mentioned above to get access to the documentation.**
2. **If you are not yet a EUROCONTROL supplier, please follow the 4-step process described on the following link:**

<http://www.eurocontrol.int/articles/supplier-portal-registration-procedure>

3. EUROCONTROL accepts no responsibility whatsoever for the completeness, accuracy and/or timeliness of the transmission of the electronic documents (nor for the electronic documents themselves).
4. Submission of tenders shall **be made electronically** and shall be exclusively made in strict accordance with the instructions given in the "NOTICE CONCERNING THE PRESENTATION OF TENDERS".
5. You may:
 - a) print out the documents;
 - b) forward the documents further on a strictly need to know basis (always fully acknowledging the source, i.e. EUROCONTROL), and
 - c) use print-outs of the electronic i-call for tenders documents for the submission of tenders (especially Form i-AF32CFT).
6. You may not:
 - a) modify, edit and/or change the electronic documents other than to complete the required information and to sign/stamp the Tender Form;
 - b) transmit such documents to any third person who has no need to know them;
 - c) post such documents on any private or public website;

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- d) alter the originating source (EUROCONTROL) and or copyright signs etc., and
 - e) transmit the documents without indication of the source.
7. EUROCONTROL reserves the right not to send you the tender documentation, if your company is considered as incapable of submitting an offer to the i-call for tenders (size of the project, complexity etc.).

An environmental notice:

With a view to reduce the exponential growth of paper consumption, we would invite you only to print out electronic documents received and/or request paper copies of the price enquiry documentation if you are actually considering to submit a tender.